

SCOTT COUNTY LIBRARY
MINUTES OF JANUARY 17, 2019

Thursday January 17, 2019
5:30 p.m.

Jordan Library
275 Creek Lane S
Jordan, MN 55352

Michelle Salmonson called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Michelle Salmonson, Ed Speiker, Lee Watson, Joyce Bailey, Commissioner Weckman Brekke

MEMBERS ABSENT: Jill Kufrin

OTHERS PRESENT: Jake Grussing, Kristy Rieger, Sarah Geffre, Brittany Brown

There was no public comment.

- ❖ Consent Agenda
 - Minutes – December 2018
 - Activity Report – December 2018
 - Financial Report – December 2018 (draft. Final report available in March or April)
 - Acceptance of written reports
 - Director
 - Associate Director
 - Library Technology Manager
 - Learning and Outreach Manager

A MOTION WAS MADE BY WATSON AND SECONDED BY SALMONSON to approve the Consent Agenda.

MOTION CARRIED

❖ **INFORMATION/DISCUSSION**

SERVICE SPOTLIGHT: LIBRARY INNOVATIONS ACROSS NORTH AMERICA

Jake presented on the Urban Libraries Council (ULC) Innovations Initiative. The ULC is a member organization that connects North American public libraries to thought leaders, research and professional development. Scott County Library is not a member. The membership fee for us would be \$6,000 per year.

The ULC Innovations Initiative invites its members to share innovative programs, services and initiatives. Winners are selected across ten categories:

Civic and Community Engagement	Health, Safety and Sustainability
Collections	Organizational Change and Strategic Management
Customer Experience	Positioning the Library
Education—Adults	Race and Social Equity
Education—Birth through Teens	Workforce and Economic Development

Jake highlighted winners for each area. Commissioner Weckmann Brekke asked Jake how he sees Scott County Library moving forward with the information presented. Jake said he plans to share the presentation and information with all staff via email as well as have the Directors Team (Jake, Cindy, Kristy R, Lisa P, Sarah G) review and identify projects that could possibly move forward.

❖ **ORAL REPORTS**

SALMONSON: Michelle asked if we wanted to consider moving the September Library Advisory Board meeting due to the annual Minnesota Library Association (MLA) conference being held September 19th and 20th. The current September meeting is scheduled for the Law Library. It was suggested we wait until the conference gets closer to see if we want to hold the meeting that night depending on if members attend MLA, alternative date or time for the meeting, etc.

Michelle recently attended a class at the Prior Lake Library called The Free Online Classroom. Six or seven other individuals attended and Michelle enjoyed the program.

COMMISSIONER WECKMAN BREKKE: Ken Behringer, MELSA Executive Director, is retiring in mid-July. A search committee is underway to start the search for the next MELSA Executive Director.

Commissioner Weckman Brekke asked about the Library Day at the Capitol. Jake said he plans to attend part of the day on February 26th and will be looking for a few library board members interested in joining him. If Jake hears of any bills coming forward he will send information to the Library Advisory Board and might ask for their help in calling or emailing their local representatives.

Commissioner Weckman Brekke asked if the Activity Report could be updated to reflect other points of touch rather than just circulation numbers, proctoring, door counts, etc. Staff was receptive to the feedback as a lot of other data is gathered behind the scenes. Jake will bring examples to the February Library Advisory Board meeting of possible updates to the Activity Report.

DIRECTOR

The City of Belle Plaine did not receive the Library Construction Grant they applied for. The City of Belle Plaine is still waiting to hear from the Minnesota Department of Education why they were rejected. Jake and Dawn Meyer (City Administrator of Belle Plaine) plan to review why the application was rejected and resubmit for the grant in October.

Jake has asked Lisa Pollard, Learning and Outreach Manager, to attend the Library Advisory Board meetings as she is able. She will prepare a report for the Library Advisory Board every month whether she attends or not. Highlighted in her report is collaborative meetings she has attended as well as programming that has recently occurred (Including Happy Noon Year, Yule Ball and Readmobile). In addition to supervising Ally Addison and Moises Delatorre, Learning and Outreach Specialists, she also supervises Paula LaFrenierre, Adult Services Coordinator, so you will see Adult Programming information included in her reports as well.

ASSOCIATE LIBRARY DIRECTOR

Three new staff members are joining Scott County Library this month. Julie Jacobsen started as a Library Associate at the New Prague Library, Elisa Rivas started as a Library Associate at the Savage Library and Amy Boese will be starting as the Branch Manager at the Prior Lake Library. Amy comes to us from Ramsey County Library where she has worked as the Teen Services Librarian and is the former MLA President.

Cindy continues to work with the new library teams that were formed following last years All Staff Day.

LIBRARY TECHNOLOGY MANAGER

Kristy continues to develop LibCal. She is also working with Paula LaFrenierre, Adult Services Coordinator, in ensuring the Winter Reads adult reading program is up and running smoothly, as well as marketing the program. It runs from January 1- February 28 and customers can participate online or via paper forms available at their branches.

Kristy and Cindy are working on Cloud Library updates that will roll out in early February as well as marking Cloud Library.

BRANCH LIBRARIAN: BRITTANY BROWN

Brittany and her staff are planning to expand At Home Delivery to the Belle Plaine and Jordan area. They plan to pilot Oak Terrace Senior Living in Jordan to start.

The Harry Potter events held recently were well attended.

Brittany is working with Paula LaFrenierre to plan the Hands On Art program series. Brittany is planning to hold one event at the library and one event at KingsPath Senior Living to see if attendance can be increased.

MOTION BY WATSON AND SECONDED BY SPEIKER to adjourn the meeting.

MOTION CARRIED

Michelle Salmonson, President

Sarah Geffre for
Joyce Bailey, Secretary

The February Library Board meeting will be held on Thursday, February 21, 2019 at Library Administration at 5:30 p.m.