



LICENSING LINK



2009 / 2010 SUMMARY OF LEGISLATIVE CHANGES RELATED TO CHILD CARE LICENSING

SIDS/SHAKEN BABY SYNDROME TRAINING, MINNESOTA STATUTE 245A.50:

Effective August 1, 2009 training requirements related to Shaken Baby Syndrome for family child care license holders, caregivers, and helpers, **now includes license holders/caregivers/helpers who assist in the care of children under school age along with the care of infants.** License holder must document that all caregivers and helpers that care for children under school age receive county approved training on **reducing the risk of shaken baby syndrome.**

Shaken Baby Syndrome Video: Was amended to now include all providers, caregivers and helpers to view annually the video presentation on the dangers associated with shaking infants and young children. Watching the Shaken Baby Syndrome video is part of the initial and ongoing training for providers, caregivers and helpers.

Note: Viewing one of the approved Shaken Baby Syndrome Videos does not count towards required training hours for the Providers or for substitutes/helpers.

The link to "Shaken Baby Syndrome Video On Line" is available on Scott County website - www.co.scott.mn.us under "Licenses and Permits" under "Child Care License" under "CCL Links".

Sudden Infant Death Syndrome, Minnesota Statute 245A.1435:

Effective August 1, 2009 when placing an infant to sleep, the license holder must place the infants on their back, unless license holder has documentation from the infant's parent directing an alternative sleeping position for the infant. The parental documentation must be on a form approved by the commissioner and must include a

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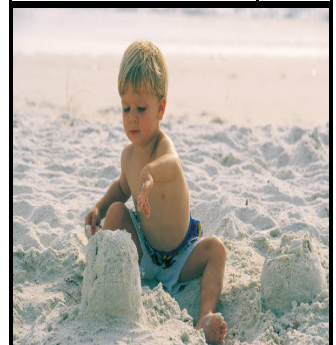


Scott County Child Care Licensing

Summer July, 2010

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statement that the parent or legal guardian has read information provided by the Minnesota Sudden Infant Death Center, related to the risk of SIDS and importance of placing an infant or child on the back to sleep to reduce the risk of SIDS. The completed form must be kept in the child's file. "Parent Directive for Alternative Infant Sleep Position Form" is available on Scott County Child Care License website under "Provider Information" under "Links to DHS Forms".

The License holder must place the infant in a crib directly on a firm mattress with a fitted crib sheet that fits tightly on the mattress and overlaps the mattress so it cannot be dislodged by pulling on the corner of the sheet. The sheet that fit this tightly can be a problem when fitted on the mattress of port-a-cribs or mesh sided portable cribs. Because these mattresses can be folded up for ease in traveling and storage, these mattresses can sometimes fold on itself, or pull away from the edges of the crib when a tightly fitted sheet is put over the mattress. There are some crib sheets by Graco Pack-N-Play available on-line at Babies R Us that might help alleviate some of these problems. These sheets have special corners to fit better and don't pull the mattress up.

The license holder must not place pillows, quilts, comforters, bumper pads, pillow like stuffed toys or other soft products in the crib with the infant. This applies to "license holders serving infants up to and including 12 months of age".

Note: Please remember that while parents may direct an alternate sleep position, infants must still sleep in a approved crib or port-a-crib. Parents may not direct that infants be slept in car seats, swings, on the couch, on the floor etc. These spaces are not an acceptable sleep space. Providers, remember to do required monthly crib inspections and document it on monthly crib checklist.

Sudden Infant Death Syndrome Training and Shaken Baby Syndrome training is required every five years. This training is offered by Scott County Child Care License during the last one hour of 2nd orientation each month. Please call Child Care Licensing to register due to limited capacity of training room.

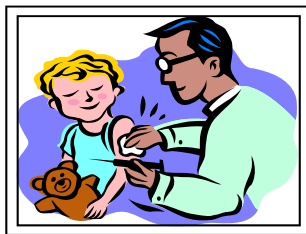
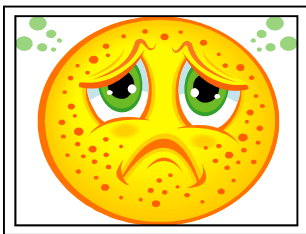
Booster Seats, Minnesota Statute 169.685, Subd.5

Effective July 1, 2009 a child who is both under the age of eight and shorter than four feet nine inches is required to be fastened in a child safety seat or booster seat. Keeping a child in a booster seat based on their height, rather than age is recommended. Child shorter than four feet and nine inches are not ready to use a seat belt alone. Poor belt fit can contribute to death or serious injury in the event of crash. Effective July 1, 2009 per new Seat Belt Law, drivers and passengers in all seating positions must be buckled up or in the correct child restraint.

2010 Average Rates - From Resources For Child Caring: Child Care Rates for 2010 are posted on Resources for Child Caring website. <http://www.resourcesforchildcare.org/> Click on "For child care provider", from drop down select "Child Care Rates" and list of counties will display. Select the county you wish to check the rates on.

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2010 CHANGE IN VARICELLA IMMUNIZATION DOCUMENTATION AND DISEASE REPORTING

And

CHANGE IN IMMUNIZATION LAW RELATED TO CHICKENPOX
FROM MINNESOTA DEPARTMENT OF HEALTH

You may have already received this information earlier via email or mail from Scott County Child Care Licensing, but in case if you have not, this newsletter is to let you know about **two new changes that affects you as a child care provider.**

1. **The first change has to do with reporting all cases of varicella (chickenpox) and zoster (shingles) in a child or staff member.** If you (provider) suspect someone has chickenpox/shingles or if a parent tells you their child has come down with either of these diseases, you need to notify your licensor right away as well as fill out the chickenpox and shingles case report form.
2. **The second change has to do with the change in immunization law related to chickenpox.** A child who has had the chickenpox (varicella disease) is immune to it and does not need to have a varicella shot to go to child care. However, starting September 1, 2010, providers can no longer accept a parent's/guardian's signature to document that a child has had chickenpox. Effective September 1, 2010, you will only be able to accept :
 - * The signature of a health care provider along with the date of the child's chickenpox, or
 - * The signature of a health care provider along with a statement that the parent's/legal guardian's description of the child's history of chickenpox indicates a past varicella infection, or
 - * The signature of a health care provider with laboratory evidence of the child's varicella immunity, or
 - * The signature of a health provider saying that child has a medical reason for not getting the shot (s).

Effective immediately providers are required to use new Immunization Form to transfer all the records of child/children in your care and for new enrollee. If you update the new form before September 1, 2010, then the parents can still sign on the new form if child has had chickenpox but after September 1, 2010, a doctor's signature would be needed. The new section that is added to this form is section "C" and is specific for Chickenpox only and the previous section "C" is now section "D" on the new form where parent/guardian needs to notarize the part if they object to some/all immunizations. **The case reporting form and new immunization form both were attached to the information packet that was sent via email or mail to providers. The immunization form can also be found on Scott County Child Care License website under "provider Information", under "DHS Forms". For any questions on this matter call Minnesota Department of Health at 651-201-5503 or visit their website at www.health.state.mn.us/immunize**

REMINDER CORNER

WITH INTERNET USE ON THE RISE: AM I VIOLATING THE DATA PRIVACY LAW? AM I VIOLATING THE SUPERVISION RULE?

With the internet use on the rise in day care settings, Facebook, Craig's List, and websites are just few of the ways child care providers are marketing their programs, and connecting with other providers and families. There are many good reasons to use a computer for your child care business. Providers are using internet to enter their food program records, or looking up for some resources like trainings, or simply communicating with the parents via email regarding their children or just connecting with other providers sharing some of the things about their day or their day care children. Providers are not realizing that sometimes they are crossing that fine line of data privacy law. It all depends on how internet is used by providers, or when it is being used by the providers. It is very important to remember to respect and protect the data privacy of the families enrolled in your care. Please be cautious of sharing pictures or names of children in your care while you are on internet. MN Rules 9502.0345, Subp. 2, states, "The provider shall not disclose any records on children in care to any persons other than the parents of the child, the agency, the department, the persons required by part 9502.0375, Subp. 1, and medical or public safety persons if information is necessary to protect the health and safety of the child" The agency, department, and the authorized agent shall have access to provider records on children in care to determine compliance with parts 9502.0315 to 9502.0445". Before posting photographs of children, discuss with parents how you intend to use the photos, and obtain written permission from parents allowing the use of photographs of their children on websites or on the poster board in your home. Keep these signed permission forms on the file so there won't be any misunderstanding as how the photo will be used. Using pet names, or sharing only the first names, or using initials is still too much information to be sharing on the internet. In a small community other people can easily figure it out the identity of this child.

Another thing to take into consideration is while use of internet is beneficial to your program, providers must be careful while they are on the computer to make sure that you are not violating the most important rule of day care, the Supervision Rule. Providers, you need to keep in mind that time spent on a computer during child care hours is traceable. For example, when sending an email or posting something on Facebook, the date and time of the day is indicated on these communications. The concerns comes in that providers are not adequately supervising while on internet. To eliminate any possible concerns arising in regard to computer use, first ask yourself, what activities are the children doing while I am on the computer? Also, what is the best time of day to use internet to update records or connect with parents or other providers? Providers must be able to supervise the children and respond to their needs. Working at the computer may prevent a provider from effectively attending to the needs of children in care. Whatever you are doing throughout the day, whether it is talking on the phone, or using internet, or preparing lunch, or cleaning up after lunch, your first priority must always be appropriate supervision. Good practice would be to limit internet use during daycare hours.

Conditions On Variance : Providers, if variance is in place for any criminal activity for anyone associated with child care program, please be sure to notify child care licensing agency or your licensor of any criminal activity that happens after the variance was granted if one of the conditions of probation was specified as "no same or similar activities" and if one of your conditions for your variance agreement was to notify agency or your licensor of any criminal activity thereafter. If you are not sure if the charges are reportable or not, please check with your licensor. Failure to notify us of any criminal activity per variance agreement can result in losing your license.

**UP COMING EVENTS
FROM SCOTT COUNTY CHILD CARE LICENSING**

NEXT RULE REFRESHER COURSE

Reminding U of Licensing Expectations

This is a 2 hour class of free training offered by Scott County Child Care Licensing . Perfect opportunity to get your 2 hours of training credit as well as rule refresher course both at the same time. We know for sure you will find this class very informative. Even though you have been doing care for many years, still some of the information that you will receive through this class would be a real eye opener. This is a great way to refresh your knowledge about child care license rule. **Remember there is no cost to attend this training.** Due to a great demand, we are offering this training again on **September 20, 2010 from 6:30 to 8:30 pm at the Scott County Government Center.** If you have not attended this training yet, and if you are interested in attending or have questions regarding the class, **please send email to Nancy Berndt at nberndt@co.scott.mn.us or call 952-496-8405 to register.** We guarantee you will not be disappointed.

ANOTHER FREE IMPORTANT TRAINING

I Never Thought My Child Would Do That !!!!!

Scott County Child Care Licensing is offering a new two hour class of free training called "I Never Thought My Child Would Do That". This training will cover what happens if a daycare child makes allegations of sexual abuse against your own child. The training will review the investigation process and the impact it could cause on your business and your family. It will also include strategies on how to reduce the risks of this happening in your home. **The training will be held on Monday, October 25, 2010 from 6:30 to 8:30 at the Scott County Government Center** (signs will be posted to direct you to the room). To register, please **send email to Nancy Berndt at nberndt@co.scott.mn.us or call 952-496-8405.** Class size is limited so register early.



Are You Looking for Training?

Child Passenger Restraint Training Offered at AAA

Following are scheduled dates for the training

Saturday, July 31, 2010	9am to Noon	Saturday, November 23, 2010	9am to Noon
Saturday, August 21, 2010	9am to Noon	Saturday, December 18, 2010	9am to Noon
Saturday, September 25, 2010	9am to Noon		
Saturday, October 23, 2010	9am to Noon		

To register for any of the above sessions, please call Shannon Swanson at 612-414-9590. **If you are a AAA member, the class is free. For non members cost of training class is \$25.**

Other places to look for the training:

- * **Check with Child Care Resources & Referral. Check or Register on line for the training at www.mnstreams.org or Call 651-641-3549.**
- * **Check on Scott County Licensed Family Child Care Association website at www.sclfcc.com**

MEENA'S CORNER

DO I NEED HOME DAY CARE INSURANCE AND CAR INSURANCE FOR MY BUSINESS !!!!!!!!!!!

If you have been thinking about providing day care in your home for other people's children, you have probably also wondered whether you need some kind of insurance. Home day care insurance should be seriously considered by those running a child care business from their home. Having small children in your home can put you at many financial and liability risks. Providers cannot eliminate all risks associated with caring for children, however risks can be managed so that child care providers can operate their business without fear of financial loss. Home day care insurance is intended to protect the business owner and the children that are being cared for in the home.

As a provider you might be wondering **why do I need a separate policy if I already have homeowners insurance? Would not my homeowners insurance cover my day care business?** The answer is homeowners insurance is personal, not a business insurance. Most standard homeowners policies do not cover any loss that occurs out of any business conducted in the home, including child care. Providers may be surprised to find out that many homeowners insurance policies limit coverage for family child care providers. Some policies limit the number of children covered, or offer no coverage for child care providers. Before getting home day care insurance, or assuming that there is coverage already exist, owners should thoroughly review the current homeowner's policy. There are several insurance needs that will need to be considered if running a business in the home. To protect yourself and ensure that the children in your care are covered for injuries and incidents that may occur while in your care, get a liability insurance policy if your homeowners insurance policy does not cover the daycare business. Having appropriate business liability insurance will also help you keep your home insured. A family child care provider may be required by their homeowners insurance company to have business liability insurance for day care business in order to keep their homeowners insurance current. Some homeowners insurance agency could refuse to issue or renew a homeowners policy if they found out that a child care business was in the home and has no business liability insurance. Sometimes this policies significantly limits coverage on business aspect of the property. Given that nearly everything in providers' home is used for business purposes, you might be surprised to find out that homeowners policy may no long cover furniture, appliances or any possessions.

It is a very good idea for providers to talk to their insurance agent about their business and how many children are included on their license. Providers should have written verification that the homeowners' insurance policy still covers the home and its contents. In case the property is not covered, a separate business property insurance can be purchased. If you plan to care for more children than your homeowners policy allows, you may have to buy a separate day care liability policy.

Although licensing rules do not require providers to purchase business liability insurance, **no provider should operate their business without it.** Parents who sign a form indicating they understand providers do not have this business liability insurance, they can still sue you if there is an accident. Per Tom Copeland who is legal attorney/tax adviser, liability waivers that parents sign promising not to sue the provider if child was injured at day care do not hold up in court. Per Top Copeland, providers should buy business liability

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MEENA'S CORNER

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insurance as much as they can afford. His training class on this subject is highly recommended by providers who have attended in past. The cost of business liability insurance is minimal compared to your peace of mind if something would happen at your daycare. Do not be afraid to ask an insurance agent if the insurers they represent have specific requirements before they will issue a day care liability policy. Try to bring your home in line with these requirements. You can also help to keep your child care insurance affordable by continuing to provide safe and responsible care.

CAR INSURANCE: Transporting children in cars is one of the most significant risks providers take because of the possibility of getting in car accidents that would involve an injury. Providers should not transport children unless they know they are adequately covered by insurance. Providers should talk to their insurance agent about how they use their car for their business, how often children are transported, what other business related travel is being done like attending trainings, going to grocery stores, bank run etc., If the insurance agent assures you that you are covered, ask to have that in writing that the policy is a business policy and that transporting children is covered.

Home day care is a business, and like any other business, obtaining home day care insurance is a vital part of protecting a business and protecting the children that are served.

Who Is Sleeping On the Job?

Caring for children for 8 to 10 hours a day can be very exhausting but there is never an acceptable time or reason for caregiver to be sleeping on the job, not even during naptime. When all the kids are napping and the house is quiet, you might think it is safe to just rest your eyes because all day care kids are asleep. That is not true. Parents expect that their children are being supervised at all times, and trust their provider cares enough about their children to be watchful at all times making sure that children are safe in their care. **Suggestions:** if you are tired and need a break, consider taking some time off, or reducing your hours or number of children in your care. Taking care of other people's children day in and day out along with your own family can not be easy but ultimately providers are responsible and liable for the proper care and supervision of children in their care at all time.

Your phone number is changed? Do you have new email address?

Providers, Please remember to send us or let your licensor know if there is any change in your household, phone number or email address. Since most of our notifications are sent via email, keep us updated of any change in your email address or new phone number. If you have switched to using cell phone from land line do not forget to inform us so in turn we can inform those changes to appropriate places. Providers, please keep us updated of any new changes.

Another Reminder.....Child Care Services Grant..

You may have received this information earlier from Scott County Child Care Licensing or literature and a postcard from Resources for Child Caring in regards to grant application and workshop that is available to all the providers who are interested in Building Quality providing new opportunities to child care providers interested in the latest learning.

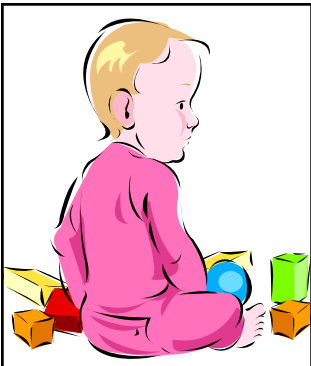
Deadline for application submission is on September 25, 2010 and Notification of Grant Award or Denial is on November 1, 2010. For more information and to apply, please call (800) 284-3040 or call grant line at 651-287-6919 to request an application or you can download your copy starting September 1st from website at www.resourcesforchildcare.org



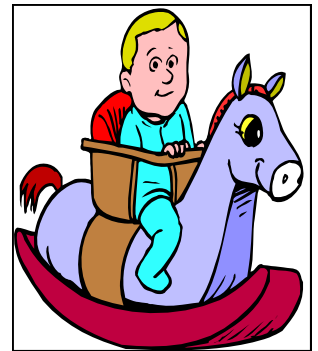
Scott County
Child Care Licensing

Government Center 300
200 Fourth Avenue West
Shakopee, MN 55379

A Child Care Provider



A substitute for working moms,
She comforts, pampers, soothes, and calms.
With all the love she has to share,
She's great to have when mom's not there.
She loves to rock a fussy child,
Corrects the one who gets too wild.
She hears her share of tearful pleas,
And comforts those with skinned up knees.
With little children she plays peek,
For bigger ones it's hide and seek.
She is an expert at each game,
But somehow loses just the same.
She help them learn the alphabet,
And gives them hugs when they're upset.
She gently tucks them in their beds,
With dreamland tales for sleepyheads.
She is a true and trusted friend,
Who helps them learn and play pretend.
Although she's paid, it's plain to see,
She serves them with a love that's free.



~ by Larry Howland ~
