

Erosion & Sediment Control General Notes for Building Permits

Applicant Name:	Phone:	Email:
Property Owner(s):	Phone:	Email:
Property Address:		Township:
Development:	Lot/Block:	PID:
Structure Type:	<input type="checkbox"/> Home <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Commercial Facility Est land disturbance area: <input type="checkbox"/> Ac. <input type="checkbox"/> Sq Ft	

Individual Responsible for Erosion & Sediment Control Plan and Compliance			
Contact Name:	Company (if applicable):		
Business Phone:	Mobile:	Email:	
US mail address (optional):			

GENERAL

- 1) No land disturbing activity shall occur until the permit is issued. Perimeter and sediment controls may be inspected prior to land disturbing activities by County Staff or its agents.
- 2) If disturbing over 1 acre of land, or less than 1 acre if part of a common plan of development or subdivision, the **PERMITTEE** is responsible for obtaining an **NPDES Permit** from the MPCA (see www.pca.state.mn.us/business-with-us/stormwater-permits for NPDES Permit applications and requirements). Evidence that an NPDES Permit has been obtained shall be provided to Scott County or its agents upon request.
- 3) All erosion and sediment Control work shall comply with applicable Rules and Ordinances. These notes are not a complete list of requirements but are the most common. The **PERMITTEE** is responsible for knowing and complying with all applicable requirements.

Erosion Control Requirements

- 4) Indicate boundaries of the land disturbance and grading limits on the plans. No land disturbance is allowed beyond the limits shown.
- 5) Existing topsoil and vegetation shall be preserved to the greatest extent practicable. Deviations from work and materials shown on the approved plans **shall require prior written approval from Scott County.**
- 6) The owner and contractor must plan and implement erosion control BMP's including, for example, vegetative buffer strips, soil roughening, and construction phasing to limit the amount of exposed soils at any given time.
- 7) All soils disturbed by construction or landscaping shall be temporarily or permanently stabilized when inactive in accordance with the timeframes stipulated below or by the Inspector. Stabilization methods include seed and straw mulch, erosion control blankets, sod, or hydro-seed applications.
 - Within **7 days** for slopes steeper than 3; within **14 days** for slopes 3:1 to 10:1; and within **15 days** for slopes flatter than 10:1.
- 8) Ditch bottoms and side slopes of temporary or permanent drainage ditches shall be stabilized within **200 feet** from the property edge or point of discharge within **24 hours**. Erosion control blankets shall be used unless an alternative method is otherwise authorized in advance by the Inspector.
- 9) Temporary or permanent energy dissipation BMPs (e.g., rip/rap or equivalent) shall be placed at all culvert outlets within **24 hours** of installation.

Sediment Control and Maintenance Requirements

- 10) A **1.5" to 3"** rock construction entrance (or equivalent) must be installed prior to land disturbing activities. If tracking occurs onto paved surfaces, street sweeping, and/or adding rock to entrance must be completed within **24 hours** of discovery or as stipulated by the Inspector.
- 11) Silt fences must be anchored **6"** into soil surface and "J" hooked up slope on the ends. If ground conditions are such that silt fence cannot be properly anchored into the soil an equivalent perimeter sediment control shall be installed when practical. Sediment control shall be maintained or replaced when found to be non-functional, and/or as soon as sediment reaches **1/3** the height of the perimeter control within **24 hours** of discovery or as stipulated by the Inspector
- 12) Storm drain inlets (culverts, surface inlets, curb inlets, etc.) shall be protected by appropriate BMPs within **24 hours** of installation.
- 13) The **PERMITTEE** shall inspect the required BMP's a minimum of once every **7 days** and within **24 hours** after a rainfall event greater than **0.5"** until vegetated to ensure compliance and maintain as needed. Inspection records and ESC plans shall also be made available within 24 hours upon request by the County or its agent.
- 14) The **PERMITTEE** must inspect for and remove any sediment deposited in surface waters, wetlands, roads and road rights-of-ways, and other off-site property, as may have occurred, and within **7 days** re-stabilize the areas where sediment removal results in exposed soil.

Miscellaneous Site Management and Critical Area Requirements

- 15) Wetland and watercourse buffer widths shall comply with the Scott WMO or Local Watershed District Rules and shall be indicated on plans and protected in the field prior to construction. **Unauthorized wetland impacts are prohibited.**
- 16) No land disturbances and/or vegetative clearing or grubbing shall take place within the shoreland impact zone or bluff impact zone, per Zoning Ordinance #3, without prior approval.
- 17) Septic sites must be flagged and barricaded so that construction traffic does not disturb any proposed septic sites.
- 18) Dewatering of any kind that may potentially discharge turbid or sediment-laden water, shall be discharged to a temporary or permanent sediment basin or treated prior to entering surface waters, wetlands or off-site property. Energy dissipation will be provided at all discharge points. Dewatering or basin draining activities shall not cause nuisance conditions to downstream properties, channels or wetlands.
- 19) External washing of concrete trucks and other construction vehicles shall be limited to a designated area where the runoff material from washing operations can be contained and disposed of properly.
- 20) Solid Waste materials such as construction debris shall be picked up and disposed of **daily**.

For Official Use Only			
Permit #:		Reviewed By:	
Escrow Amount:		Date:	

Building Permit Erosion & Sediment Control (ESC) Escrow Agreement

TERMS

Scott County requires an ESC plan review fee and may, in addition, require an ESC Escrow for the purpose of protecting the land, water, air and other natural resources through effective compliance with the requirements of the approved permit plans and/or other measures as specified by County and/or State regulations.

Building Permit ESC Plan Review Fee and ESC Escrow

1. A ESC Plan Review Fee of \$300 and an ESC Escrow of \$3000 are required for all Building Permits issued for **principal** structures. Principal structures shall include, but are not limited to, residential dwellings and commercial structures.
2. A ESC Plan Review Fee of \$200 and an ESC Escrow of \$3000 are required for all **accessory** structures. Accessory structures shall include, but are not limited to, attached/detached garages, pole buildings, additions, swimming pools as well as other associated constructed site features such as retaining walls and driveways.
3. The ESC plan review fee under number 2 above may be waived, and no escrow will be required, for structures where proposed land disturbances do not pose potential for creating off-site impacts to adjoining properties, public rights-of-way, or water resources.

Use of Escrow Funds

1. This ESC Escrow is used for the purpose of covering costs incurred by the County and/or Scott Soil and Water Conservation District (SWCD) directly related to administration, site inspections and enforcement of the issued permit. The Escrow does not cover any provisions or site amenities as may be required by any Homeowner Associations, Developers Agreements or others.
2. Escrows collected by the County will be transferred to the SWCD. The SWCD will track all escrow transactions and balances, and will charge the escrow for reimbursement of costs incurred as specified in 1., above. Inspections will be billed at the rate specified in the current Fee Schedule adopted by the SWCD Board of Supervisors. The SWCD will, under normal circumstances, conduct ESC inspections weekly, but may conduct inspections more or less frequently depending on site conditions and/or compliance status.
3. ESC inspections and the ESC escrow shall remain in effect until permanent site stabilization is achieved, and perimeter controls removed, regardless of a transfer of property ownership or the issuance of a Certificate of Occupancy or any other circumstances where site stabilization has been delayed.
4. The escrow balance, if any, will be refunded to the Applicant within 30 days of the permit being determined complete by the ESC Inspector. Such determination will be made when the following is confirmed: a) permanent site stabilization has been achieved by; b) all soil disturbing activities have been completed and a uniform perennial vegetation with a density of 70% on all exposed soils is established; c) perimeter controls removed; or d) there is little to no potential for environmental or other offsite impacts to occur.
5. A statement of escrow account transactions shall be made available by the SWCD upon request.
6. Following written notice of its intent to do so, this agreement grants the County, SWCD, and its agents the right to enter upon the subject property and to construct such measures or do such work as may be necessary to protect public health, safety or welfare and to prevent damages and/or to remedy any ESC compliance violations. These actions may be taken by SWCD personnel or the SWCD may elect to hire an independent contractor to bring the property into compliance. All costs incurred, including re-inspections and legal actions, will be deducted from the ESC Escrow account. Should insufficient funds exist in the ESC Escrow account, the applicant will be billed and shall be responsible for paying any and all uncovered incurred costs.

AGREEMENT

I have read and understand the above statements and terms. I understand the County and/or SWCD may use the escrow funds for site inspections, on-site or off-site clean-up and repair of damages and/or at its option to pursue legal actions to enforce all applicable regulations. I accept full responsibility to provide effective ESC measures and further agree the escrow shall not be deemed to create or assign any liability to the County and/or SWCD for any failure, lack of installation or damages alleged to result from or be caused by lack of ESC measures or failure of ESC measures, or by erosion or sedimentation associated with the construction activity authorized by the permit.

Signature of Applicant

Date

FOR OFFICIAL USE ONLY

Permit #: _____